Constitution of the UNCW Surf Club

Preamble

The University of North Carolina Wilmington Surf Club represents and promotes the interest and involvement in surfing to the students, faculty, and staff at the University of North Carolina Wilmington.

Article I. Official Name

The official name of this organization shall be the University of North Carolina Wilmington Surf Club. For the rest of this document, and in any events and activities in which the club participates or sponsors, the organization shall be referred to as the UNCW Surf Club.

Article II. Affiliation

The UNCW Surf Club shall be affiliated with local surf shops that agree to sponsor the organization.

Article III. Purpose

The purpose of the UNCW Surf Club is to provide a surf-oriented, recreational, instructional, competitive, and conservation-minded organization for current UNCW students, faculty, and staff.

Article IV. Adherence

The UNCW Surf Club *will adhere to all University rules, regulations, and policies, as well as to all local, state, and federal laws.*

Article V. Membership

Section I: General Requirements

Membership in the UNCW Surf Club will be open to all current University of North Carolina Wilmington students, faculty, and staff.

Section II: Non-exclusionary Membership Clause

This organization practices an open membership policy for members of the university community without regard to race, color, age, religion, national origin, disability, or sexual orientation. Membership and participation in this student organization is also open without regard to gender, unless exempt under Title IX. Membership in this organization may be limited to the individuals who affirm the belief of the stated mission of this organization which is directly reflected in the purpose and objectives as stated in this constitution.

Section III. Categories of Membership

1. Active member. An active member is one who is in good standing with the university, paid all required dues, and completed all required paperwork.

2. Alumni member. An alumni member is one who has been an active member of the UNCW Surf Club and has graduated from the university. These members are allowed to participate as long as these requirements are met.

Constitution of the UNCW Surf Club

Section IV. Qualifications and Privileges

1. Active member. Any member who has paid dues to the UNCW Surf Club is considered active and may vote, hold office, and participate in all UNCW Surf Club activities. Active members shall be eligible to receive UNCW Surf Club discounts with affiliated sponsors.

2. Alumni member. Alumni members are allowed to participate in UNCW Surf Club activities, but may not vote or hold office.

Article VI. Meetings

The UNCW Surf Club will hold meetings as needed. It is responsibility of the Executive Board to decide when and how often the UNCW Surf Club should meet. Full attendance by the Executive Board or a quorum of 50% + 1 of members is needed to conduct official UNCW Surf Club business.

Article VII. Officers

Section I: Title

There shall be an Executive Board of the UNCW Surf Club. The Executive Board shall be comprised of the President, Vice-President, Secretary, Treasurer, and Surfrider Liaison. Only active members of the UNCW Surf Club are eligible to serve on the Executive Board.

Section II: Duties

1. The President of the UNCW Surf Club shall be the Chief Executive Officer of the UNCW Surf Club. The President provides leadership and overall direction for the club, conducts & organizes meetings, and acts as spokesperson for the club. It is the responsibility of the President to re-register the UNCW Surf Club with the University of North Carolina Wilmington each year. The President shall have sole power of approval and authorization of business affairs. All business forms must be approved and signed by the President. The President shall be responsible for all actions of the UNCW Surf Club. The President will also serve as the Surfrider Liaison, with duties stated below, to ensure proper involvement in and around the community.

2. The Vice-President of the UNCW Surf Club shall be the president of the Voting Body. The Vice-President shall assist the President in the governing of the Surf Club's affairs, and shall assume duties of the President in the President's absence. The Vice-President is responsible for attending the Sports Club Council (SCC) meetings and reporting information and activities of the SCC to the club membership. The Vice-President shall act as the spokesperson for the Surf Club in the absence of the President, but shall have no business authorization without the written permission of the President. In the event of the vacancy of the office of the President, the Vice-President shall succeed to the office of the President for the remainder of the term.

3. The Secretary of the UNCW Surf Club shall be responsible for all correspondence of the UNCW Surf Club. The Secretary shall take and keep records, attendance, minutes of meetings, and support communications with Surf Club members. The Secretary will be responsible for turning in Weekly Reports to campus, and submitting the minutes of meeting to the President weekly. The Secretary shall also assist the President and Vice-President as necessary.

4. The Treasurer of the UNCW Surf Club shall be the Chief Financial Officer of the UNCW Surf Club. The Treasurer shall be responsible for the preparing an annual budget for submission to the Student Government Association at UNCW. The Treasurer of the UNCW Surf Club shall be responsible for receiving and dispersing funds and shall be responsible for maintaining a record of all financial affairs of the UNCW Surf Club. The Treasurer shall be responsible for the completion of all business forms required of the UNCW Surf Club and shall submit these forms to the President of the UNCW Surf Club for approval and authorization. The Treasurer shall have no business authorization power.

5. The Team Captain of the UNCW Surf Club will be reasonable for organizing competitions, both individual and team-based, along with trips and events. The Team Captain shall also be responsible for the public relations of the Surf Club. The Team Captain will be in charge of communicating special event dates, special trip updates, and any other necessary public information regarding the club to its proper source. Sources include the Web-Master, local magazines, campus magazines, and/or billboards around campus. The Team Captain shall submit any contest forms and budget requests to the President of the UNCW Surf Club for approval and authorization.

6. The Surfrider Liaison of the UNCW Surf Club shall serve as a liaison between the UNCW Surf Club and various environmental organizations including the Surfrider Foundation, Cape Fear Surfrider Foundation, and UNCW Environmental Concerns Organization. The Surfrider Liaison shall be responsible for developing and coordinating opportunities for the UNCW Surf Club to partner with and support these conservation-minded organizations in fulfillment of the Surf Club's purpose.

Section III: Removal of Officers

Officers serving on the Executive Board of the UNCW Surf Club may be removed from office for failure to carry out their duties. Removal procedures include a vote by the Executive Board and quorum of club members. The officer, who is up for removal, must be notified in writing of the club's intent; must be given at least ten (10) business days notice prior to a vote for dismissal; and must be given the right to address grievances on his/her own behalf before the Executive Board and quorum of club members.

Section IV: Vacancy of Office
In the event that the President or any officer of the UNCW Surf Club resigns or is otherwise no longer able to fulfill the duties of that office the Executive Board will appoint one of its own to serve as President or in that office until the next regular election can occur. If none of the officers are eligible or able to fill the position open elections will be held. In the event of open elections, the following procedure will be followed: At the next meeting announcements will be made by the most senior officer that nominations will be accepted at the following meeting. At the second meeting nominations will be made and the election date set for the following (third meeting). On the date of elections nominees will be invited to address the club. Following the addresses, the nominees will be secluded until the vote is made and tallied. The President or officer position will be announced as soon as votes are counted.

Article VIII. Committees

The Executive Board of the UNCW Surf Club reserves the right to form and dissolve any committee it deems necessary for the conduct of business.

Article IX. Advisor

Section I: Qualifications
The Advisor(s) shall be a current faculty or staff member at the University of North Carolina Wilmington. The UNCW Surf Club may have no more than two (2) advisors at any one time.

Section II. Responsibilities
The Advisor(s) shall advise the UNCW Surf Club on matters of university policies, regulations, and administrative procedures. The Advisor(s) shall also assist the UNCW Surf Club as needed, tie the UNCW Surf Club into the community, provide historical perspective, and act as a liaison to UNCW administration, faculty and staff.

Section III. Term
The Advisor(s) will hold position for one academic year, renewable each March. A nomination for Advisor will be voted on by a majority vote of the Executive Board.

Section IV. Voting Privileges
The Advisor(s) will not hold a voting membership on the Executive Board.

Section V. Removal of Advisor(s)
The Advisor(s) of the UNCW Surf Club may be removed from office for failure to carry out their duties. Removal procedures include a vote by the Executive Board and quorum of club members. The Advisor(s), who is up for removal, must be notified in writing of the club's intent; must be given at least ten (10) business days notice prior to a vote for dismissal; and must be given the right to address grievances on his/her own behalf before the Executive Board and quorum of club members.

Constitution of the UNCW Surf Club

Article X. Elections

Section I. Qualifications
Only active members of the UNCW Surf Club are eligible to serve on the Executive Board. All officers serving on the Executive Board will be selected based on a vote by active members.

Section II: Terms
Terms of office for persons serving on the Executive Board shall be one academic year, or two consecutive semesters. A person may hold an office an unlimited number of times as long as that person is re-elected on a yearly basis and retains active member status.

Section III. Election Process
Elections will be held the first week of March of the current academic year. One month prior to the election, the election process will be announced. Two weeks prior to the election process, nominations shall be taken from the floor. A full representation of the Executive Board and quorum of members must be present in order to hold elections. Voting process will be ballot. The Advisor(s) shall be responsible for tallying votes and announcing the results of all elections.

Article XI. Finances

Section I. Club Dues
Each member of the UNCW Surf Club is responsible for paying set dues. Due fees shall be determined annually by the Executive Board of the UNCW Surf Club. Annual due fees shall not exceed $50.00. Payment of dues is required to become an active member of the UNCW Surf Club, and must be paid before any individual can participate in UNCW Surf Club sponsored activities. The Executive Board and Advisor(s) to the UNCW Surf Club are exempt from paying dues.

Section II. Expenditures and Income
Expenditures in excess of $200 shall be approved by a quorum of 50% + 1 majority vote of the active members. The UNCW Surf Club shall have two signatures for all check writing and withdrawals as well to conform to all rules and regulations set forth by the Student Government Association and University of North Carolina at Wilmington. All monies will be deposited and withdrawn from the UNCW Surf Club's account with _____.

Article XII. Amendments

Section I. Proposed Amendments
Proposed amendments to the Constitution of the UNCW Surf Club must be submitted in writing to the Executive Board of the UNCW Surf Club. Any active member can propose an amendment at any time. A majority vote by the full Executive Board must be reached before a proposed amendment can be presented to the membership of the UNCW Surf Club.

Section II. Presentation
Proposed amendments must be presented before the membership of the UNCW Surf Club at the first meeting following its acceptance by the Executive Board of the UNCW Surf Club.

Section III. Ratification
A majority vote of the quorum of 50% + 1 of active members in the UNCW Surf Club is needed to ratify proposed amendments. An active member must vote in person. An active member who cannot attend a meeting may pass their right to vote with a vote of null.

Article X. Nonprofit Clause

The UNCW Surf Club is organized exclusively for charitable, religious, educational, or scientific purposes, including, for such purposes, the making of distribution to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code of 1954.

No part of the net earnings of the organization shall inure to the benefit of its members, directors, officers, or other persons except that the organization shall be authorized to and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the exempt purposes of the organization.

In the event of dissolution, the residual assets of the organizations will be turned over to one or more organizations with similar purposes or to one or more organizations described in section 501 (c) (3) of the Internal Revenue Code of 1954.

Adopted: August 22, 2002
Amended: September 30, 2004; Amendments Ratified: October 5, 2004
Amended: September 2, 2005; Amendments Ratified: September 10, 2005
Amended: July 12, 2007; Amendments Ratified: August 24, 2007
Amended: February 12, 2007; Amendments Ratified: February 13, 2008

Officers 2008–2009

President, Thomas Mangiacapre

Vice–President, Jimmy Priano

Secretary, Margie Coxe

Treasurer, John Luff

Advisor, Suzanne Blake

Advisor, R. Peter Fritzler

Advisor, Dr. Dylan McNamara