



*FRIENDS OF FELINES*  
*P.O. Box 475*  
*Castle Hayne, N.C. 28429*

MEMO

DATE: November 21, 2008

MEMO TO: Dr. Bob Weedon  
Senior Partner  
College Road Animal Hospital  
Adjunct Faculty, UNCW

FROM: Jane O'Brien  
Clinic Coordinator  
Friends of Felines

SUBJECT: FOF Spay/Neuter/Vaccine Clinics

It has always been the policy of Friends of Felines that all volunteers must be at least 18 years of age. Due to liability concerns, we must adhere to that, and, effective January 1, 2009, all active participants in the spay/neuter/vaccine clinics must be at least 18 years of age. Second, all student participants 18 years or older must participate as an observer of at least two clinics prior to working "hands-on" with the animals.

These changes are made not only to protect the animals we are assisting, but also those who participate. With these two changes in place, I am confident the liability of Friends of Felines and College Road Animal Hospital will not be compromised.

I welcome any thoughts or recommendations you may have.

On behalf of Friends of Felines, I thank you and your colleagues for your volunteer hours to assist these otherwise forgotten animals.



*A 501(c)3 Non-Profit Organization*  
*friendsofelines.org*